

**RENOVATION / MODIFICATION WITHOUT EXTENSION**

PRICE OF THE PERMIT : 50,00 \$

**ADMINISTRATIVE USE ONLY**

Date of the application and request	Date :	Request number :
Règlement discrétionnaire	<input type="checkbox"/> PIIA	<input type="checkbox"/> DM <input type="checkbox"/> Other :

**IDENTIFICATION OF THE SITE**

Address of the works or lot number	
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**IDENTIFICATION OF THE OWNER OR APPLICANT**

Name		
Address		
Town and postal code	Town :	Postal code :
Phone number	Home :	Cell :
Email		
Owner	<input type="checkbox"/> Yes <input type="checkbox"/> No *A power of attorney from the owner is required.	

**CONTRACTOR OR WORK SUPERVISOR**

Work supervisor	<input type="checkbox"/> Applicant <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Other :	
Name of the company		
Name of the contractor		
Address		
Town and postal code	Town :	Postal code :
Phone number	Office :	Cell :
Business number of Régie du bâtiment number	NEQ :	RBQ :

**DEADLINE AND VALUE OF THE WORK**

Starting date	
Ending date	
Value of the work	

*If possible, please submit your contractor's submission to us.*

**DESCRIPTION OF THE WORK**

Type of renovation	<input type="checkbox"/> Interior	<input type="checkbox"/> Exterior		
Levels affected	<input type="checkbox"/> Basement	<input type="checkbox"/> Main floor	<input type="checkbox"/> 2nd floor	<input type="checkbox"/> Roof
Rooms affected by the work	Ex. Living room, kitchen, bedroom, bathroom, etc.			
Affected components	Ex. Plumbing, electricity, foundation, windows, etc.			
Detailed description				

**DOCUMENTS REQUIRED**

- Permit application form** signed
- Power of attorney** signed by the owner allowing the applicant to submit a request on their behalf if the applicant is not the owner *if applicable*
- Plans related to the work**
- Pictures or illustrations**

***Other documents may be required depending on the case. A missing document will result in the application not being processed.***

**DECLARATION**

The undersigned declares that the above information is accurate and complete and undertakes to submit all documents required for this application. The undersigned also declares that they have read and understood the applicable municipal procedures and regulations. Finally, the undersigned understands that this form does not constitute a permit or certificate of authorization.

I acknowledge that I have received all the information necessary to give my free, clear, and informed consent for the collection of my personal information.

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

**Note :** The official responsible for the file has **45 days** (if the application is compliant), depending on the nature of the proposed work, calculated from the time the application is substantially complete for municipal review, to respond to the application. (Urban Planning Bylaw Administration Regulation RU-901-2014, sections 54 and 73).